

## JRRS PTA General Meeting Minutes

September 14, 2022

### Welcome/Announcements

Thank you everyone for attending our first Jeffrey Ratner Robert Seaman Elementary School PTA meeting today.

A huge welcome to Mrs. Kletter. We are excited to be working with you!

Other welcomes:

- New Co-Presidents: Tiffany Gedanken and Jessica Sternchos
- New Co- Vice Presidents: Stephanie Richman and Christine Oh
- New Treasurer: Robyn Mermelstein
- New Secretary: Jessica McKinney
- New Exec Member: Heather Goldberg
- New Septa Rep: Susie Taboada

Thank You to:

- Mrs. Kletter, teachers, staff, and especially our custodial staff for an extremely successful school re-opening with to keep everyone safe.
- Sheree Weingarten for organizing the Grade & room reps for the start of school.
- Everyone who has already sent in their class dues (\$40 per child) this year to Member Hub and the general PTA dues (\$10) per family. If you haven't already done so, you can go on Memberhub to complete it.
- Christine Oh for donating donuts/munchkins to today's meeting.

### Notes:

- Reminder that **Photo Day** is September 22 and will take place outdoors (weather permitting) (retake day November 3<sup>rd</sup>). Parents will be able to pay and select packages online. Instructions will be sent by Irvin Simon directly a few weeks after the photo day with an online code for ordering.
- Meet the teacher night is now in **person on Wednesday 9/28** – please see the email for times.
- Also, please remember to encourage all parents to join the PTA and sign up for committees. We are always looking for more people to get involved

### Secretary's Report (Jessica McKinney)

- Please scan the QR code on the table to sign in for your attendance.
- The next **Board of Education meeting is September 22, 2021 at 7:30 pm**
- **Our next general PTA meeting will be October12 at 9:30 am.**

- Please be sure to check our PTA website- PTA agenda notes will be posted on the website.
- Follow Instagram and Facebook pages to stay informed on PTA events, fundraisers, etc.
- Read thank you notes

### **Treasurer's Report (Robyn)**

- This year's PTA budget has been reviewed and checked by our Exec board and passed.
- Both general and 5<sup>th</sup> Grade accounts are in good standing.
- Email any reimbursements to Robyn with the receipts. This must be done within 30 days from your event.
- As a committee chairperson you are responsible for knowing your budget. Robyn has all the last year's numbers to guide you for this year. Please do not make any agreements with vendors until you have run the costs by Robyn.
- One change for this year is that 5<sup>th</sup> Grade dues will be \$200 for the year

### **COMMITTEE REPORTS:**

- Review of committees and responsibilities
  - Sunshine/Hospitality
  - Fall Festival
  - Community Service
  - Fundraising
  - Holiday Boutique
  - Membership/Seaman Connect
  - Programming
  - Septa
  - Staff Appreciation
  - Book Fair

All the committee chairs should be ready to give a status update at our meetings and to cc: your committee heads on all communication (including Tiffany and Jessica on all emails and texts).

**Flyers:** All flyers need to be approved by whoever is overseeing your committee and then by Tiffany and Jessica. Nothing should go directly to Mrs. Kletter. Jessica and Tiffany will handle all communication with the office. Flyers should be sent in PDF format. We will be distributing flyers through email and social media platforms.

**Grade Rep (Sheree)** – This year we have a grade rep that is heading all the classes on their grade. All communication will be passed along to the classes by the grade reps. Please remember to look at emails for flyers and updates that I will be sending. Please encourage the parents to sign up to be a room rep to help out with class events. Also,

remember to find a representative from each class to speak at Meet the Teacher night regarding all things that were in the email sent to the class.

**Fall Festival/Picnic (Stephanie/Maria): October 14 at 4PM** – planning has begun – renting tents/games from Driftwood. A letter will be going out asking for people to give donations for raffles

**Fundraising (Stephanie)** – been working on multiple things to help raise money for our school

**Seaman Connect (Angela):** Thank you for the Meet and Greet for the new families. We had bagels and Cookies. It was a great turn out and everyone got a chance to mingle.

**Community Service (Christine/Vanita):** Starting to put together a calendar of events – 1<sup>st</sup> event - Ronald McDonald House 9/19-9/23 – bins in front

**Sunshine (Jessica, Stephanie & Tiffany):** The teachers and staff were treated to Dunkin Donuts and Coffee on the first day of school.

**Fifth Grade Committee (Rohini, Vanita, Maryam, Sahba):** The committee has been working all summer on planning and getting everything up and running for this year. The 5<sup>th</sup> Grade merchandise we are working on. We are going to be using Mrs. Don this year. We are very excited!

- Ralphs Ices pre-sale is going to start

**Fifth Grade Yearbook (Maryam & Sahba):** The team met over the summer and will be sending out a flier soon asking 5<sup>th</sup> Grade parents to start looking for baby pictures to include, along with old photos from school events.

**Membership (Robyn):** Please join the PTA on MemberHub. Dues are \$10 per family.

**SEPTA (Susan):** Susan Vessio-Taboadais our SEPTA representative this year. A SEPTA membership flier has been emailed to parents. The first SEPTA meeting is on September 21<sup>th</sup> at 7pm in the Middle School Library.

**Programming (Melissa):** The committee is hard at work on some exciting assemblies for our kids. They will be meeting next week to brainstorm different ideas.

**School Spirit wear: (Jessica & Tiffany):** different vendors this year (fast turn-around time) – will be flyers to show pics and able to purchase on Memberhub.

As always, thanks for all your support and if you ever have any questions please don't hesitate to reach out to us.